

## Holmer Green Village Centre Main Hall sound control system

The Village Centre now has the following audio-visual facilities

1. A PA set up with 2 handheld or lapel microphones plus the ability to play music by Bluetooth from your phone, from a USB stick, by small jack lead and FM radio.
2. A beam mounted projector set up to use the screen at the rear of the hall. The screen can be pulled down using the short stick with a hook on it located under the shelf above the radiator at the rear of the hall.

To operate the sound system please follow these steps:

1. Turn on the switch marked mixer at the back of the hall near the entrance
2. Turn on the switch on the black mixer (see picture below)
3. Switch on the switch marked amplifier which is near the emergency exit towards the stage on the right-hand side facing the stage.



The black mixer (see picture above) offers the following services:

1. Radio (FM stations)
2. Playing a USB stick (**simply plug in, and use the controls below the lit window to stop, start and skip backward or forward**)
3. Bluetooth connection from your phone or tablets etc. Connect your device to the unit but opening Bluetooth and looking for 'adastra' – no PIN required.
4. Aux input for a 3.5mm jack lead to plug in to the headphone socket of any device such as a laptop, phone, tablet etc. A long lead to achieve this is in the metal box located near the entrance – the code for the box's combination is 151.
5. Two handheld or two lapel mics are available for use by hirers but these MUST be requested by email at least one week before the booking to ensure we can provide someone to demonstrate their use. The email address for this is [audiovisual@holmergreenvillagecentre.org.uk](mailto:audiovisual@holmergreenvillagecentre.org.uk). The volume of the microphones is controlled by the knobs marked Microphone/Line 1 and Microphone/Line 2.

To change between items 1 to 4 above you may need to use the 'Source' button to select what to play – FM radio, Bluetooth, USB or Aux. The volume is controlled with knob marked media. Start with the volume on your phone, tablet or laptop at its lowest and slowly increase to suit.

